

A Simple,  
Practical Way  
to Cross the Border

Driver's  
Licence

PLUSA



Applicant's Guide

# Québec's Licence Plus<sup>1</sup>

**Before you apply for a licence Plus, it is important to read this guide. The guide covers the following topics:**

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**You must complete both questionnaires that come with the guide.**

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1. The term licence Plus refers to the driver's licence Plus or the probationary licence Plus, as applicable.

**Québec Driver's  
Licence Plus  
Applicant's Guide**

# Applicant's Guide -Checklist



## The Licence Plus:

- attests to your driving privilege;
- proves your identity and citizenship for travel to the U.S. by land or water;
- replaces your regular driver's licence.

## To be eligible to obtain a driver's licence Plus, you must:

- be a Canadian citizen;
- be a resident of Québec;
- hold a valid Québec driver's licence that is plasticized;
- not be prohibited from leaving the country.

## Obtaining a Licence Plus:

1. Read the **Applicant's Guide** thoroughly, including sections about information sharing and protection of personal information.
2. Ensure that you have **two valid proofs of identity** (see the Guide, page 6), one with a photo and, where applicable, documents proving a change of name. Original copies of documents must be presented. Photocopies will not be accepted.
3. Ensure that you have a **proof of citizenship** (original document, not a photocopy), which may include one of the following documents:
  - a valid Québec birth certificate issued by the Registrar of Civil Status since 1994 (for persons born in Québec). A baptismal record (baptismal certificate or a certificate of birth issued by a parish) and the plasticized certificate are not accepted; **or**
  - a valid birth certificate, not a hand-written document, issued by the appropriate vital statistics agency of a Canadian province or territory (for persons born in these jurisdictions); **or**
  - a certificate of Canadian citizenship or another document issued by Citizenship and Immigration Canada (CIC), (see the Guide, page 6). A passport is not accepted as a proof of identity.
4. Answer the **Citizenship Questionnaire** and the **Entitlement-to-Travel Questionnaire** BEFORE going to an SAAQ service centre. You must sign the questionnaires in the presence of an SAAQ employee.
5. Make an **appointment** (using our online service or by telephone) at one of the SAAQ service centres authorized to process your application. Plan for enough time to obtain the required proofs of identity and citizenship if you do not already have them.
6. **Bring** the following items along with you to your appointment:
  - your proofs of identity,
  - your proof of citizenship,
  - the completed (but unsigned) questionnaires.
7. Indicate that you authorize personal information to be shared with the agencies listed in the Guide, by signing the **Consent Form** that is given to you at the service centre.
8. Have your **photo** taken by an SAAQ employee, sign the form and pay the required **fees** (see the rate schedule on our Web site).
9. **Keep** the provisional licence you are issued: the **first activation number**, which allows you to activate your licence Plus, appears on the provisional driver's licence.
10. When you receive your licence Plus (it will be mailed to you), **keep** the letter to which it was attached: the **second activation number** for your licence Plus appears on the letter.
11. **Activate** your licence Plus using our online service or by telephone. This requires both of the activation numbers you were issued. After activating your licence Plus, wait one business day (approximately 24 hours) for it to come into effect before using it to cross the U.S. border.

## Remember:

**IMPORTANT:** If you present your licence Plus at U.S. customs and it is not valid because you did not activate it or because it has been cancelled or deactivated, border officers can confiscate it.

Holding a licence Plus does not automatically guarantee entry into the United States any more than holding a passport does.

For any changes to your licence Plus, go to one of the SAAQ service centres only (SAAQ licensing agents do not offer this service).

**IMPORTANT:** If your licence Plus is lost or stolen, you are required by law to notify the SAAQ immediately to prevent fraudulent use of your licence, in particular, use of the licence to cross the U.S. border. Failure to report a lost or stolen licence is an offence punishable by a fine.

Online service: [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca)

Telephone numbers:

- In Québec (city and vicinity): 418 528-4050
- In Montréal: 514 954-7750
- Elsewhere in Québec: 1 866 719-4557



## About the Licence Plus

In accordance with the *Western Hemisphere Travel Initiative* (WHTI), all travellers from North America, the Caribbean and Bermuda, including Canadian and United States (U.S.) citizens, are required to present a valid passport or another valid and approved document that indicates identity and citizenship to be authorized to enter the U.S. This requirement went into effect on June 1, 2009 for land and water ports of entry.

The Société de l'assurance automobile du Québec (SAAQ), in collaboration with the Canada Border Services Agency (CBSA), has developed the driver's licence Plus, which allows a holder to legally drive and meets WHTI travel requirements.

Note that Canadian citizens aged 15 or under have to show one proof of citizenship only, such as the original or copy of a birth certificate, or a Canadian citizenship card. The same is true for Canadian citizens aged 18 or under who are travelling with a school or other organized group supervised by adults and with the consent of their parents or guardians.

### **Licence Plus or passport**

A passport is an accepted travel document for entering the U.S., Canada or other countries, regardless of the mode of transportation.

Québec's licence Plus is accepted only when entering the U.S. by land or water. The licence cannot be used to enter the U.S. by air travel.

Use of a licence Plus, passport or any other travel document does not automatically guarantee right of entry into the U.S.

### **Documents to enter the U.S.**

For complete information about documents that are required to enter the U.S., consult the CBSA Web site at the following address: [www.cbsa-asfc.gc.ca](http://www.cbsa-asfc.gc.ca).



## Licence Plus Features

### Cost and validity period

When you apply for a licence Plus, you will be charged processing and replacement fees (see the rate schedule on our Web site).

The annual payment for a licence Plus is the same as for a conventional licence.

A licence Plus is issued for the same period as a conventional driver's licence and expires on the date indicated on that licence.

### Description of a licence Plus

A licence Plus is similar to other licences issued by the SAAQ. However, it serves two functions, namely:

- > certifying your privilege to drive a vehicle;
- > indicating your identity and Canadian citizenship (travel document function) for travel to the United States by land or water.

It also contains:

- > a radio frequency identification chip (RFID);
- > a machine readable zone (MRZ);
- > the designation "Plus";
- > the designation "CAN" for Canadian citizen.

The **RFID chip** in the licence Plus allows U.S. border officers to quickly obtain information about your file from the Canada Border Services Agency when you go through customs. The information concerns your identity and indicates your citizenship and the status of your licence Plus, as detailed in the consent form in Appendix A. The chip, which contains only a unique random number, can be read from a maximum distance of ten metres. To prevent the chip from being scanned without your knowledge, we recommend keeping your licence Plus in the protective sleeve provided by the SAAQ. Special equipment is required to read the chip. Even if an unauthorized individual does manage to read your chip number, he or she cannot access your personal information.

U.S. border officials may also use the MRZ rather than the RFID chip to obtain the same information.



## Conditions for Obtaining a Licence Plus

To be eligible to obtain a licence Plus, you must meet all of the conditions below:

- > be a resident of Québec;
- > be a Canadian citizen;
- > hold a valid Québec driver's licence or probationary licence that is plasticized.

To obtain a licence Plus, you must:

- > show pieces of identification and citizenship indicated on the following page (step 2);
- > complete each step of the application process below.

**You cannot be issued** a licence Plus if:

1. You do not have the right to leave Canada for any of the following reasons:
  - there are outstanding criminal charges against you for an indictable offence in Canada;
  - you are subject to conditions imposed by law or a Canadian court or a parole board in Canada;
  - you are subject to a sentence of imprisonment in Canada.
2. Your licence has been suspended or cancelled.
3. Your licence has been revoked due to demerit points or a *Criminal Code* offence.
4. You do not hold a plastic Québec driver's licence.

After your licence Plus has been issued, you must notify the SAAQ if your situation changes because you have lost your Canadian citizenship or you are prohibited from leaving Canada. You will then be deemed ineligible and the travel document function of your licence Plus will be automatically cancelled. Your driving privilege, however, will remain valid.



## Steps to Obtain a Licence Plus

To obtain a licence Plus, you must read this guide, and:

### STEP 1:

#### Make an appointment

If you have not done so already, you must make an appointment at one of the SAAQ's authorized service centres (see back cover), using the online services available on our Web site:

**www.saaq.gouv.qc.ca (this is the easiest and fastest method).**

or by calling one of the following telephone numbers:

- > **Québec (city and vicinity): 418 528-4050**
- > **Montréal: 514 954-7750**
- > **elsewhere in Québec: 1 866 719-4557**

NOTE: Before your appointment, plan for enough time to obtain the required proofs of identity and citizenship if you do not already have them.

An appointment lasts approximately 30 minutes. Please arrive on time.

Note: Fees apply if you fail to appear for an appointment and have not cancelled the appointment at least 48 hours in advance (see the rate schedule on our Web site).

It is important to cancel an appointment if you cannot be present or if you realize that you are not eligible.

### STEP 2:

#### Bring the following documents with you to the appointment:

- > At least two valid **pieces of identification**, including one with your photo:
  - birth certificate;
  - licence authorizing operation of a motor vehicle;
  - health insurance card with a picture of the holder;
  - Certificate of Indian Status;
  - Canadian passport.
- > One of the following **proofs of citizenship**:
  - a valid Québec birth certificate issued by the Registrar of Civil Status since 1994 (for persons born in Québec). A baptismal record (baptismal certificate or a certificate of birth issued by a parish) and the plasticized certificate are not accepted;
  - a valid birth certificate, not a hand-written document, issued by the appropriate vital statistics agency of a Canadian province or territory (for persons born in these jurisdictions);<sup>2</sup>
  - certificate of Canadian citizenship;
  - certificate of retention of Canadian citizenship (issued before February 15, 1977 to persons born outside Canada to a Canadian parent and who have kept their citizenship);

2. Consult the Passport Canada Web site at the following address: [www.pptc.gc.ca](http://www.pptc.gc.ca)



- certificate of naturalization in Canada (issued before 1947 to persons naturalized in Canada);
- certificate of registration of birth abroad (issued before February 15, 1977, by Canadian citizenship authorities to persons born outside Canada to a Canadian parent).

**A passport is not accepted as a proof of identity.**

- > **Citizenship Questionnaire**, enclosed (also available on our Web site: [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca)), **duly completed, but not signed** (you must sign the questionnaire in the presence of an SAAQ employee). If you have questions, contact Citizenship and Immigration Canada (CIC).<sup>3</sup>
- > **Entitlement-to-travel Questionnaire** enclosed (also available on our Web site: [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca)), **duly completed, but not signed** (you must sign the questionnaire in the presence of an SAAQ employee).

If your last name, first name or birth date has been changed, this information must be confirmed by official documents.

Original valid and unaltered copies of documents must be presented. Photocopies will not be accepted.

An individual who presents fraudulent documents will be reported to the appropriate law enforcement officials.

### STEP 3:

#### Sign the consent form

Because applying for a licence Plus is voluntary, the SAAQ must obtain your consent to share personal information with the agency that issued your provincial or territorial birth certificate, the Canada Border Services Agency (CBSA), CIC and the United States Customs and Border Protection (CBP) when you present your licence Plus to enter the United States.

During your appointment at the service centre, the form will be printed and given to you to sign in the presence of an SAAQ employee. Applicants who refuse to sign the consent form cannot obtain a licence Plus.

You can find a copy of the consent form in Appendix A.

Proof of identity and citizenship will be examined, photocopied, saved electronically and stored in your file with the SAAQ. Where necessary, these documents will be validated with the agency that issued them. Documents will be returned to you at the end of your appointment. The SAAQ will keep the questionnaires. These documents are necessary to verify and assess your licence Plus application.

### STEP 4:

#### Have your picture taken and pay the fees

**A photo is mandatory** on the licence Plus. Your photo is therefore taken and a digital copy of your signature is produced, as with your current driver's licence. The photograph must comply with passport standards (neutral expression, no smile, face completely exposed, etc.). You must pay the necessary licence Plus fees (see cost in the "Licence Plus Features" section).

### STEP 5:

#### Provisional licence Plus

Like a regular driver's licence, the SAAQ representative will issue you a provisional licence Plus and a protective sleeve to carry your licence Plus when you receive it. **An activation number will be indicated on the provisional licence and you must store this number for safekeeping.**

<sup>3</sup> Address of the CIC Web site: [www.cic.gc.ca](http://www.cic.gc.ca)

**STEP 6:****Receiving your licence Plus**

You will receive your licence Plus in the mail a few days later. As of the date which appears after “*Valide le*”, the licence is valid for you to drive a road vehicle (provided no restriction has been issued).

**A second activation number appears on the letter to which your licence Plus is attached.**

**STEP 7:****Activate the travel document function of your licence Plus**

To use your licence Plus to go through U.S. customs,

**you must activate your licence Plus immediately**

using our online service: [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca)  
(this is the easiest and fastest method).

or by calling one of the following telephone numbers:

- > **Québec (city and vicinity): 418 528-4050**
- > **Montréal: 514 954-7750**
- > **Elsewhere in Québec: 1 866 719-4557**

You will need **both activation numbers** and your driver's licence number.

- > The first activation number appears on your provisional driver's licence.
- > The second activation number appears on the letter to which your licence Plus has been attached.

This activation validates your licence Plus with the CBSA and U.S. customs. Wait for at least 24 hours, or one business day, for the activation to come into effect before using the licence Plus to cross the U.S. border.

*For example, if you activate your licence on a Friday, you can use the licence to enter the U.S. only the following Monday.*

If you plan on crossing the border before one business day has elapsed, you can use our online or telephone service to check the activation status of your licence Plus, following the same process you used to activate your licence. You can find out if your licence is:

Awaiting activation: in which case, you **cannot** use your licence Plus to cross the border;  
or

Activated: in which case, you **can** use your licence Plus to cross the border.

**Activation period**

You should activate the travel document function of your licence Plus as soon as you receive it. If it is not activated within 40 days, the travel document function will be cancelled at the SAAQ and the CBSA. You will be required to go in person, with one or more pieces of identification, to an authorized SAAQ service centre again (see back cover) to reapply for a licence Plus.



## How to Use Your Licence Plus to Enter the U.S.

A licence Plus is accepted to enter the U.S. at land border crossings and water ports of entry only. You cannot use your licence Plus to enter the U.S. by air travel.

- > At a border crossing, radio frequency identification (RFID) chip readers may be located at the stop sign for the lane of traffic that leads to the customs booth.
- > You must remove the licence Plus from its protective sleeve, keep it facing the RFID chip reader at all times and present it to a U.S. customs officer.
- > If a border crossing point does not have a chip reader, a customs officer will take your licence Plus and scan the machine readable zone (MRZ) on the back to view your file.

Possession of a licence Plus **does not automatically guarantee** entry into the U.S.

### **IMPORTANT - At U.S. Customs**

If you have not activated the travel document function of your licence Plus or if it has been cancelled or deactivated, border officers will ask you to go to the inspection area and may confiscate your licence Plus.

### **Return to Canada**

Canadian entry or re-entry requirements have not changed as a result of the WHTI. Your licence Plus or another piece of identification may be required.



## Changes to Your Licence Plus

If your licence Plus requires a change of information, you must go in person to an SAAQ service centre, not an SAAQ licensing agent, at which time a new licence Plus will be issued. The following instances may require a new licence Plus to be issued:

- > adding a class that authorizes you to drive another category of vehicle;
- > a change (last name, first name, birth date, medical conditions, etc.);
- > replacement of a lost, stolen or damaged licence.

### IMPORTANT

#### **If your licence Plus has been lost or stolen,**

you must notify the SAAQ immediately, in compliance with the law, to prevent fraudulent use of your licence, in particular, to cross the U.S. border.

1. You can notify the SAAQ by calling one of the following numbers:

- > **Québec (city and vicinity): 418 528-4050**
- > **Montréal: 514 954-7750**
- > **Elsewhere in Québec: 1 866 719-4557**

2. You must go to one of the SAAQ service centres (SAAQ licensing agents do not offer this service):

- > You must bring along the original copy of a document proving your citizenship (see Step 2 in the section “Steps to Obtain a Licence Plus”);
- > You must bring along another piece of identification that appears in the list of accepted identification documents (see Step 2 in the “Steps to Obtain a Licence Plus” section).

The documents will be examined and digitized.

You will be issued a new provisional licence Plus until you receive your new licence Plus in the mail. You cannot use this provisional driver's licence to cross the border.

You will be required to pay the applicable licence Plus replacement fees (see the rate schedule on our Web site).

### **If you no longer wish to hold a licence Plus**

You can apply to replace your licence Plus with a regular driver's licence at any time. To do so, you must go in person to an SAAQ service outlet (service centre or licensing agent). Once a provisional licence has been issued, your licence Plus will no longer be valid; you will no longer be able to use it to enter the United States. When you receive your new driver's licence, you must destroy your licence Plus.

### **If you lose your driving privilege**

If your driving privilege has been cancelled, suspended or revoked, you can continue to use the travel document function of your licence Plus to cross the U.S. border until it expires. You are not, however, authorized to drive.

### **If your licence Plus has expired**

When your licence Plus expires, you must go in person to an authorized SAAQ service centre (see back cover) to apply for renewal. You will receive instructions for the procedure to renew your licence Plus at a later date. You cannot use an expired licence Plus to enter the United States.



## Information Sharing

To obtain a licence Plus, you must give your consent for information to be disclosed between the SAAQ, the body that issued the provincial or territorial birth certificate, the Canada Border Services Agency (CBSA), Citizenship and Immigration Canada (CIC) and the United States Customs and Border Protection (CBP). Digitized copies of your consent form and the supporting documents for your application for a licence Plus may also be sent to CIC for quality assurance purposes only.

Please read the consent form in Appendix A for details about information disclosure.

The CBSA will disclose information it has received to U.S. border authorities only when you use your licence Plus to enter the U.S. by land or water. Licence Plus information that is disclosed to U.S. border authorities will be saved and viewed by U.S. border officials, as is the case currently when an individual requests entry at the American border.

The following information will be disclosed:

- > first and last name
- > digital photo
- > birth date
- > sex
- > citizenship (Canadian)
- > jurisdiction (Québec)
- > country (Canada)
- > status of the travel document function of the licence Plus
- > licence Plus effective date
- > licence Plus expiry date
- > reason for updating the status, where applicable
- > driver's licence reference number
- > TAG identifier (TID)
- > unique radio frequency identification (RFID) number



## Protection of Personal Information

### **At the Société de l'assurance automobile du Québec**

All information gathered by authorized SAAQ personnel is handled confidentially. The SAAQ requires this personal information to enforce the *Automobile Insurance Act* and the *Highway Safety Code*. Under the *Act respecting Access to documents held by public bodies and the Protection of personal information*, it may be conveyed to authorized SAAQ agents or Government departments or agencies. Information may also be used for statistical, study, survey, audit or investigative purposes. Failure to provide information can result in a refusal of service on the SAAQ's part. Individuals may consult or correct any personal information concerning them held in SAAQ records. For more information, consult the Policy on Privacy on the SAAQ's Web site at: [www.saaq.gouv.qc.ca](http://www.saaq.gouv.qc.ca) or contact the SAAQ's call centre.

### **At the Canada Border Services Agency and Citizenship and Immigration Canada**

You can also access the personal information held by the Canada Border Services Agency or by Citizenship and Immigration Canada, or have that information corrected, under the following Canadian statutes: *Privacy Act* and *Access to Information Act*. To do so, contact the person responsible for access to or protection of personal information at the agency concerned.

### **At the United States Customs and Border Protection (CBP)**

The *U.S. Privacy Act of 1974* also allows you to access information concerning yourself, or to have that information corrected. For further specifics with respect to how to apply to CBP for access to or correction of information, please consult the organization's Web site: : [www.cbp.gov](http://www.cbp.gov).

## Personal information: retention period and destruction

At the Canada Border Services Agency (CBSA), the information regarding licence Plus holders is destroyed two years after the change of status of the travel document or the expiry date of the licence, as applicable. Information entered in the data base concerning lost, stolen or fraudulent documents is kept for an indeterminate period of time.

At Citizenship and Immigration Canada, information and documents disclosed by the SAAQ as part of the quality assurance process are destroyed two years after they are disclosed.

At the United States Customs and Border Protection, information disclosed by CBSA is, with certain exceptions, kept for 75 years.

Please note that renouncing, cancelling or deactivating your licence Plus will not change the retention periods mentioned above.



## Frequently Asked Questions

### Q. How long does it take to obtain a licence Plus?

A. Once you have applied in an authorized SAAQ service centre (see back cover), it will take a few days to receive your licence Plus in the mail. At the service centre, you will be issued a provisional licence that will allow you to drive while waiting for your licence Plus to arrive in the mail. You cannot use a provisional driver's licence as a piece of identification to cross the border.

### Q. What should I do if I still have not received my licence Plus in the mail 10 business days after my application was approved?

A. If you have not received your licence Plus in the mail within 10 business days of your application being approved, contact the SAAQ by telephone:

- > **Québec (city and vicinity): 418 528-4050**
- > **Montréal: 514 954-7750**
- > **Elsewhere in Québec: 1 866 719-4557**

### Q. What do I do when I arrive at U.S. customs with my new licence Plus?

A. Radio frequency identification chip (RFID) readers may be located at the stop sign for the lane of traffic leading to the U.S. customs booth. You must remove the licence Plus from its protective sleeve, keep it facing the reader and present it to a U.S. customs officer.

### Q. Will U.S. border authorities have access to my complete driving record?

A. The licence Plus information that border officials receive does not include details about your driving record, only identity and citizenship information when you present your licence Plus to enter the United States. Go to the "Information Sharing" section for the list of information that is disclosed.

### Q. Are additional security measures taken to ensure that an RFID chip is not scanned by an unauthorized source?

A. After an application has been approved at a service centre, licence Plus applicants will receive a protective sleeve to protect the RFID chip from unauthorized scanning. **Note:** the chip contains no information, apart from a unique number.

### Q. What does Citizenship and Immigration Canada (CIC) do with my personal information?

A. Personal information shared between the SAAQ and Citizenship and Immigration Canada (CIC) is protected under the *Privacy Act*. This information is used by CIC only to carry out quality assurance assessments of the licence Plus program with respect to examination of documentary proof that you submitted in support of your declaration of Canadian citizenship. CIC shares a minimum of personal information with the SAAQ, but does not share it with any other organization.



**Q. What does the Canada Border Services Agency (CBSA) do with my personal information?**

R. Personal information that is disclosed to the CBSA is protected under the federal *Privacy Act*. The CBSA assumes an intermediary role between the SAAQ and the United States Customs and Border Protection (CBP). Information about the applicant that is approved will be transferred to the CBSA, which will make licence Plus information available to the CBP through a protected procedure, when you present your licence Plus at U.S. customs.

Any access to licence Plus information by CBSA will be limited to troubleshooting data transmission problems with the SAAQ or CBP and to including in its data base the numbers of lost, stolen or fraudulent licences Plus, or those whose holders are deceased.

**Q. What does the United States Customs and Border Protection (CBP) do with my personal information?**

R. Every time you use your licence Plus at the U.S. border, the information about your licence Plus will be stored in a protected CBP database. The CBP can store, use and disclose personal information to determine eligibility to enter and remain in the U.S. or for any other purpose authorized under U.S. legislation. The information will be kept for 75 years, with certain exceptions.

**NOTICE:**

U.S. customs officers can seize your licence Plus if it is considered lost, stolen or cancelled in their registry, or if it is used fraudulently.



## Appendix A - Consent Form

Example of the *Application for Licence Plus - Consent Form* you will receive when you go for your appointment

Société de l'assurance  
automobile

Québec 

### Application for Licence Plus\* – Consent Form

Information on applicant's identity							
Last name, First name							
Other given names							
Address (No., street name, apt.)							
Municipality						Province	Postal Code
Date of birth	Year	Month	Day	Sex	Height (cm)	Eye colour	Citizenship
							Phone number

Proof of Citizenship		
Origin or jurisdiction of document (province, territory, or CIC)		Issue date
Document reference number	ID number, where applicable	Name of document

Identification documents	
Document number	Issue or expiry date
Name of document	
Document number	Issue or expiry date
Name of document	
Document number	Issue or expiry date
Name of document	
Document number	Issue or expiry date
Name of document	

For SAAQ use only		
Numéro du centre de services	Numéro de l'utilisateur	Année Mois Jour

\* The term "licence Plus" refers to the driver's licence Plus or the probationary licence Plus, as applicable.

### AUTHORIZATION

I acknowledge that if I fail to consent to any and all of the paragraphs on the back of this form, I will not be eligible to obtain a licence Plus.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Appendix A - Consent Form (con't)

1. I authorize Citizenship and Immigration Canada (CIC) and the agency that issued the proof of citizenship provided in support of my declaration of citizenship (CIC or the Directeur de l'État civil du Québec or vital statistics agency from the province or territory that issued my birth certificate) to disclose to the Société de l'assurance automobile du Québec (SAAQ) information to verify the validity of the proof of citizenship. I also authorize them to disclose to the SAAQ any update of information concerning my citizenship, in the event of any occurrence that affects my eligibility for a licence Plus.
2. I authorize the Canada Border Services Agency (CBSA), for the purposes of determining my eligibility for a licence Plus, to disclose to the SAAQ information concerning any prohibition from leaving the country. I also authorize the CBSA to disclose to the SAAQ information necessary to update and deactivate my licence Plus, particularly pertaining to the document being lost, stolen, falsified or used for fraudulent purposes.
3. I authorize the SAAQ to disclose to the CBSA the information below, when my licence Plus is activated, deactivated or cancelled, for the purposes of applying the licence Plus program and the *Western Hemisphere Travel Initiative* (WHTI). I also authorize the SAAQ and the CBSA to exchange this information in order to verify its integrity:
  - Last name and first name
  - Photo
  - Date of birth
  - Sex
  - Citizenship (Canadian)
  - Jurisdiction (Québec)
  - Country (Canada)
  - Unique optical character recognition number (driver's licence reference number)
  - Unique radio frequency identification number
  - TAG Identifier (TID)
  - Status of the "travel document" function of the licence Plus
  - Start date for the validity of the licence Plus
  - Licence Plus expiry date
  - Reason for the status update, if applicable
4. I authorize the CBSA to disclose to the United States Customs and Border Protection (CBP) the information indicated in paragraph 3, when I cross the American border by land or sea, so that the CPB can establish my right of entry into the United States.
5. In the event that my licence Plus is deactivated or cancelled, I authorize the CBSA to use the information mentioned below in order to allow authorized CIC and CBSA personnel to find the invalid travel documents for the administration and application of the *Immigration and Refugee Protection Act*:
  - Type of document (licence Plus)
  - Document number (driver's licence reference number)
  - Status of the "travel document" function of the licence Plus
  - Source of information (SAAQ)
  - Start date for the validity of the licence Plus
  - Date of notification
  - Country (Canada)
  - Province (Québec)
  - Reason for the deactivation
  - Licence Plus expiry date
6. I authorize the SAAQ to disclose to CIC a copy of this form as well as all information and documents concerning my licence Plus application so that CIC can carry out quality control of the elements of citizenship verification for a licence Plus application and can apply the relevant citizenship and immigration acts.
7. This authorization is valid for the duration of my licence Plus. When it expires, I must provide a new authorization and satisfy other regulatory requirements to obtain a new licence Plus.  
NOTE: In the event that I must replace a licence Plus that has been lost or stolen, has deteriorated, or for any other reason, this authorization will apply to the new licence Plus subsequently received.
8. I may withdraw this authorization at any time, by contacting SAAQ customer services or an SAAQ licence Plus service centre. Withdrawing this authorization will deactivate the "travel document" function of the licence Plus. I will no longer be able to use it to certify my identity and citizenship at the U.S. border. I will therefore have a choice to keep the licence Plus or replace it by the appropriate licence for a motor vehicle, in accordance with the provisions of the *Highway Safety Code*.
9. I am aware that Canadian or US public agencies may, in conformity with applicable laws concerning protection of personal information, use personal information relating to me for purposes other than those that are cited when that information is gathered.
10. I acknowledge that I have received, read and understood the information guide entitled *Applicant's Guide*. In particular, the guide explains my rights of access to and correction of my personal information and clarifies provisions for destroying this personal information.



# Service Centers Québec Driver's Licence Plus



## Designated service centres that offer a licence Plus service

- |               |                         |                          |
|---------------|-------------------------|--------------------------|
| Drummondville | Montréal–Dorval         | Saint-Hyacinthe          |
| Gaspé         | Montréal–Henri-Bourassa | Saint-Jean-sur-Richelieu |
| Gatineau      | Montréal–Langelier      | Saint-Jérôme             |
| Granby        | Québec–Hamel            | Saint-Joseph-de-Beauce   |
| Joliette      | Québec–Lebourgneuf      | Salaberry-de-Valleyfield |
| Laval         | Rimouski                | Sept-Îles                |
| Lévis         | Rivière-du-Loup         | Sherbrooke               |
| Longueuil     | Rouyn-Noranda           | Trois-Rivières           |
| Mont-Laurier  | Saguenay                |                          |

